

**SFRRI Executive Meeting TEAMS Online 25-04-25**

**Attendees**:Roland Stocker (RS), Hozumi Motahashi (HM), Corinne Spickett (CMS), Giovanni Mann (GEM)

**Apologies**: Patricia Oteiza (PO)

1. **2025 Biennial Scientific Meeting Galway – update** (**Giovanni**)

GEM provided an overview of the organisation of the meeting, number of abstracts received, publication of abstracts with DOI in FRBM virtual volume, mentioned that registration fees waived for symposium speakers/keynote speakers and regional SFRRE officers chairing/assessing orals/posters. Existing agreement between SfRBM and SFRRE (in support of their contracts with Elsevier) to waive registration fee for senior Editors of FRBM, RB, ARRES, RBC.

1. **Interaction with Regional SFRR Branch Societies** (regarding announcement of SFRRI Business Meeting and General Assembly, as well as change to SFRRI byelaws) – (**Patricia/Roland presented**)

Dates, time and location for SFRRI Biennial Business Meeting and General Assembly have been announced to Regional SFRR Branch Societies, together with the Agenda for the Business Meeting. Agenda for the General Assembly to be finalised and sent to Regional Societies about 2 weeks before the meeting. PO to send reminder to Regional Societies together with a Zoom link the week before the meeting. PO to also remind Regional Societies to come forward with nominations for the position of SFRRI President-Elect. RS commented that current byelaws do not specify a deadline for nominations, and that any SFRRI member can nominate another member for President-Elect if supported by 5 SFRR member signatures.
PO confirmed (via separate email) that Regional SFRR Branch Societies have been informed about the proposed changes to the SFRRI Byelaws, requesting feedback by April 12.

1. **SFRRI/OCC Travel Awards** (**Corinne**)

CMS confirmed that all payments for successful Travel Awardees had been actioned, except the final payment of €800 to Victoria Gutierrez in Argentina (pending bank account information). Previously issues arose with HSBC having a limited range of foreign currencies available for transfer and banks in Uruguay not accepting GBP transfer, which led to additional charges.

1. **Revision of guidelines, assessment, etc for future SFRRI Travel Awards (Roland)**

RS proposed streamlining SFRRI Travel Award applications by creating a downloadable template application form with detailed guidelines for completion, submission and clarification of ranking of received applications. SFRRI to handle these Travel Awards directly for 23rd SFRRI Meeting in Sendai, Japan 2027.

1. **Current SFRRI HSBC account + Charity Commission requirements for annual accounts** (**Corinne**)

CMS informed that SFRRI had HSBC Bank balance of £87,545.56, including sponsorship received for the HNE Club (Euros 2,500.00 from external sponsors + US$2,500.00 from Elsevier to support a special issue in ABB organised by Henry Forman).

* CMS to enquire about activating HSBC Telephone Banking
* CMS to arrange for SFRRI’s HSBC Bank and Charity Commission address to be changed to University of Aston.
* It was agreed to have SFRRI Accounts audited by a colleague/previous SFRRE Treasurer who previously audited SFRRE accounts.
* It was agreed that SFRRI should only pay $7,000 to Conventive, as they already received $5,000 from OCC that was supposed to support ECR Travel awards, all of which have been paid by SFRRI.
1. **Nominations for SFRRI President-Elect (Roland+Giovanni)**

GEM approached Francisco Laurindo (Past President, SfRBM), who declined standing due to research commitments in Sao Paolo. On behalf of SFRRE, GEM, Giuseppe Valacchi and João Laranjinha approached Juan Sastre, who initially was willing to be nominated but then withdrew due to research commitments.

RS approached Alicia Kowaltowski in Sao Paolo and Elizabeth Ledgerwood (Wellington, NZ), but they declined to stand for nomination. Following consideration of additional S*f*RBM members in South America, RS then approached Maret Traber, who had extensive experience with OCC and S*f*RBM. Maret accepted to be nominated by RS and sent her statement of intent, CV and support by 7 additional SFRRI members.

1. **Elsevier-SFRRI Agreements** (**Roland+Giovanni**)

RS highlighted SFRRI had agreements with Elsevier to support their 4 redox journals. Specifically, SFRRI has existing contracts with Elsevier to receive support via Redox Biology and Free Radical Biology & Medicine, totalling $8000.00 annually. In past SFRRI sent Elsevier invoices which were followed by bank transfer to the SFRRI HSBC Bank account. Unfortunately, invoices were not sent to Elsevier for 2022 and 2024. RS asked CMS to create invoices for these two ‘missed’ years and will then send these to Rafael Teixeira with a follow-up email.

1. **Job descriptions of SFRRI Executive Officer (all)**

RS asked the Executive officers to draft brief ‘job descriptions’ for their respective positions on the SFRRI Executive. RS suggested that these draft ‘job descriptions’ are emailed to him within the next 1-2 weeks.

1. **SFRRI Awardees letter to request contribution of Invited Review Article to FRBM (Roland+Giovanni**)

RS proposed to send a follow-up email to SFRRI Award Lecturers who have not yet agreed to submit an Invited Review to *Free Radical Biology & Medicine*, encouraging them to do so. GEM to provide Roland with relevant Awardee names and copy of emails sent to them.

1. **Minutes of previous Biennial Business Meetings/General Assemblies to be uploaded on the SFRRI website** (**Giovanni**)

RS to review past SFRRI Meeting Minutes and then arrange for their upload on the SFRRI website.

250425